



Leysdown Parish Council

To: All Parish Councillors, in accordance with the requirements of the Local Government Act 1972,
you are hereby summoned to attend the next meeting of Leysdown Parish Council Meeting on
Tuesday 29th July 2025 at 19.00

The meeting will be at:

Leysdown Village Hall, Wing Road, Leysdown-On-Sea, Kent, ME12 4EA

Sarah Poole, Proper Officer to Leysdown Parish Council FSLCC 22.07.2025

AGENDA: PARISH COUNCIL MEETING

In accordance with Standing Orders

Meetings are recorded as per Standing Orders

At the start of the meeting the Chairman will confirm if all or part of the meeting is being audio recorded. The whole of the meeting will be recorded, except where there are confidential or exempt items.

LOSPCM25/26 - 25 Welcome and Apologies for Absence

Cllr. Noe has sent apologies

LOSPCM25/26 - 26 Public Session

as per our Standing Orders 3 f, g & h and shall not exceed 30 minutes unless directed by the chairman of the meeting. An individual member of the public shall not speak for more than 3 minutes unless directed by the chairman of the meeting. The chairman of the meeting may direct that a written or oral response be given

LOSPCM25/26 - 27 To receive any report from Borough Councillor

Cllr. Lee-Anne Moore

LOSPCM25/26 - 28 To receive any report from County Councillor

Cllr. Maxwell Harrison and Cllr. Isobella Kemp

LOSPCM25/26 - 29 To receive any report from Community Warden

PC Neil Kinrade and Claire Jones, Community Warden

LOSPCM25/26 - 30 For Members to make or receive declarations of Disclosable Pecuniary or Non-Pecuniary Interests regarding any items on the agenda under the Council's adopted Code of Conduct

LOSPCM25/26 - 31 Approval and Adoption of Minutes

from the previous minutes of the Council Meetings on 17th June and 24th June 2025.

LOSPCM25/26 - 32 Matters arising from the previous minutes not covered by other agenda items.

24/25 – 228 c) Draft Newsletter – for review

LOSPCM25/26 – 33 Interim Committee Reports

a. Footpaths, Properties and Greens Committee

i. Buy new batteries and pads for all defibrillators

b. Planning and Transportation Committee

i. HIP progress

ii. Discussion about applying for closure of the layby along Leysdown Road

c. Staffing Committee

i. Working on next Policies and Procedures along with Financial Regulations

i. Equal Opportunities Policy

ii. Asset Policy

iii. Information Technology Policy

iv. Complaints Policy

d. Finance Committee

LOSPCM25/26 - 34 Community Engagement – Working Groups

a. Litter Picking Dates: Cllr. Switters to note.

b. Christmas Light working group: progress to be reviewed, after meeting with Gala Lights and quotations

c. Christmas Lunch update

LOSPCM25/26 - 35 Update from Outside Bodies

a. Update from KALC

b. Update from JTB

c. Update from Greenway Light Railway

d. Sheppey Area Committee 22nd July 2025

e. Sheppey Island Forum – 10th June 2025

LOSPCM25/26 - 36 General matters raised by Parish Councillor's Reports for discussion.

a. Set Annual Parish Council Meeting date

b. Set Annual Parish Meeting date

The Annual Parish Meeting (APM) must be held between March 1st and June 1st of each year, and it cannot begin before 6:00 PM. The Local Government Act 1972 states that the APM must be held annually between these dates.



Leysdown

PARISH COUNCIL

LOSPCM25/26 - 37 Financial Statement and Authorisation of Payments

- a. Payments made under delegated powers of an RFO.

LOSPCM25/26 - 38 Consultations

- a. KALC Local Government Survey – to be submitted by 4th August 2025
- b. Swale Borough Council Public Toilets Consultation – deadline 3rd October 2025

LOSPCM25/26 - 39 Correspondence

- a. KALC Newsletter July
- b. Insurance Quote
- c. Donation for Fiato (to use the bandstand)
- d. Sheerness Town Team request for donation

LOSPCM25/26 - 40 Training

- a. Clerk to update on who has done the basic training

LOSPCM25/26 - 41 General matters raised by Councillors for discussion

LOSPCM25/26 - 42 Recommendations to next Full Council

LOSPCM25/26 - 43 Dates of Next Meeting

12th August - Footpath, Properties and Greens Meeting 19.00

August Summer Recess

11th September - Planning and Transportation 19.00

23rd September - Footpaths, Properties and Greens Meeting 19.00

30th September - Full Council 19.00

CLOSED SESSION

LOSPCM25/26 - 44 Employment issues

LOSPCM25/26 - 45 Closure of meeting