



## Leysdown Parish Council Meeting

To: All Parish Councillors, in accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend the next meeting of Leysdown Parish Council Meeting on Tuesday 30<sup>th</sup> September 2025 at 19.00

The meeting will be at:

**Leysdown Village Hall, Wing Road, Leysdown-On-Sea, Kent, ME12 4EA**

**Sarah Poole Proper Officer to Leysdown Parish Council FSLCC 24.09.2025**

### AGENDA – PARISH COUNCIL MEETING

#### In accordance with Standing Orders

Meetings are recorded as per Standing Orders

At the start of the meeting the Chairman will confirm if all or part of the meeting is being audio recorded. The whole of the meeting will be recorded, except where there are confidential or exempt items.

**LOSPCM25/26 - 60 Welcome and Apologies for Absence**

**LOSPCM25/26 - 61 Public Session**

as per our Standing Orders 3 f, g & h and shall not exceed 30 minutes unless directed by the chairman of the meeting. An individual member of the public shall not speak for more than 3 minutes unless directed by the chairman of the meeting. The chairman of the meeting may direct that a written or oral response be given

**LOSPCM25/26 - 62 To receive any report from Borough Councillor**

Cllr. Lee-Anne Moore and Cllr. Tara Noe

**LOSPCM25/26 - 63 To receive any report from County Councillor**

Cllr. Maxwell Harrison and Cllr. Isobella Kemp.

**LOSPCM25/26 - 64 To receive any report from Kent Police and Community Warden**

**PC** Neil Kinrade and **CW** Claire Jones

**LOSPCM25/26 - 65 For Members to make or receive declarations of Disclosable Pecuniary or Non-Pecuniary Interests regarding any items on the agenda under the Council's adopted Code of Conduct**

**LOSPCM25/26 - 66 Approval and Adoption of Minutes**

from the previous meetings Minutes of the Full Council Meeting on 26<sup>th</sup> August 2025.

Mrs Sarah Poole – Proper Officer

Wing Road, Leysdown-On-Sea, Kent, ME12 4EA. [rfo@leysdownparishcouncil.gov.uk](mailto:rfo@leysdownparishcouncil.gov.uk) | 01795 511277

**LOSPCM25/26 - 67 Matters arising from the previous minutes not covered by other agenda items.**

- a. Update on Doctors surgery closure
- b. Vacancy of Parish Councillor
- c. Update on consultation on toilets - feedback from parishioners
- d. Chalkwell Bus Services
- e. Lanyards

**LOSPCM25/26 - 68 Community Engagement - Working Groups**

- a. Remembrance Wreath
- b. Christmas Lights Switch On
- c. Newsletter delivery
- d. Litter Picking Dates – Cllr. Switters
- e. Christmas Lunch Survey Monkey/QR Code
- f. Purchase new flags

**LOSPCM25/26 – 69 Interim Committee Reports**

**a. Footpaths, Properties and Greens Committee**

- i. Update when the new defibrillator will arrive
- ii. Defib training

**b. Planning and Transportation Committee**

**Planning Application – viewable on: Swale:**

<http://pa.midkent.gov.uk/onlineapplications>;

- i. Planning Application Ref. No: 25/503608/FULL [Installation of children's play equipment \(retrospective\)](#). Priory Hill Holiday Park Wing Road Leysdown Kent ME12 4QR
- ii. HIP progress

**c. Staffing Committee**

Set meetings for finance committee and policy review to bring to full council.

**d. Finance Committee**

Set meetings for finance committee

**LOSPCM25/26 - 70 Update from Outside Bodies**

- a. Local KALC – Rural Parishes: 20<sup>th</sup> October @ 19.00 Bobbing Village Hall
- b. Greenway Light Railway
- c. Sheppey Island Forum Joint Transportation Board (JTB): 6<sup>th</sup> October @ 17.30
- d. Sheppey Area Committee: 18<sup>th</sup> September
- e. Swale Liaison Forum 24<sup>th</sup> September 2025
- f. Sheppey Island Forum – 16<sup>th</sup> September 2025

**LOSPCM25/26 - 71 Appeals**

**LOSPCM25/26 - 72 General matters raised by Parish Councillor's Reports for discussion.**

**LOSPCM25/26 - 73 Financial Statement and Authorisation of Payments**

*The Clerk will make payments under the delegated powers of the Clerk/RFO and to seek approval of any additional payments as necessary*

- a. Remittance from Swale Borough Council has been received
- b. Assertion 10 Presentation
- c. Mazars External Auditor
- d. Update from SLCC Local Government Services Pay Agreement 2025/26

**LOSPCM25/26 - 74 Consultations**

- a. Swale LGR Consultation – Response
- b. Notification of Strategic Planning Policy Database Transfer
- c. LCWIP <https://uk.planengage.com/swalelcwip/page/home>

**LOSPCM25/26 - 75 Correspondence**

- a. KALC Newsletter September
- b. Request for the Parish Council to pay for printing for Remembrance Day
- c. KALC Award nominations
- d. Salvation Army donation request
- e. New Grants Available to Support Older Adults in Kent

**LOSPCM25/26 - 76 Training**

- a. Clerk to update on who has done the basic training
- b. Update of the Clerk's ILCA

**LOSPCM25/26 - 77 General matters raised by Councillors for discussion.**

**LOSPCM25/26 - 78 Recommendations to next Full Council**

**LOSPCM25/26 - 79 Dates of Next Meeting**

9<sup>th</sup> October Planning and Transportation 19.00 *The Clerk will be in attendance*

28<sup>th</sup> October Full Council 19.00

4<sup>th</sup> November Footpath, Properties and Greens Meeting 19.00 *The Clerk will be in attendance*

**CLOSED SESSION**

**LOSPCM25/26 - 80 Employment update/Staffing Meeting.**

**LOSPCM25/26 - 81 Closure of Meeting**