



## Leysdown Parish Council Meeting:

To: All Parish Councillors, in accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend the next meeting of Leysdown Parish Finance Meeting on Tuesday 21<sup>st</sup> October 2025 at 19.00

The meeting will be at:

Leysdown Village Hall, Wing Road, Leysdown-On-Sea, Kent, ME12 4EA

Sarah Poole Proper Officer to Leysdown Parish Council FSLCC 15.10.2025

### AGENDA – FINANCE MEETING

#### In accordance with Standing Orders

Meetings are recorded as per Standing Orders

At the start of the meeting the Chairman will confirm if all or part of the meeting is being audio recorded. The whole of the meeting will be recorded, except where there are confidential or exempt items.

**LOSPCM25/26 - 01 Apologies for Absence**

**LOSPCM25/26 - 02 Election of Chair and Vice Chair of Finance Committee**

**LOSPCM25/26 - 03 Declarations of Interest**

For Members to make or receive declarations of Disclosable Pecuniary or Non-Pecuniary Interests in regard to items on the agenda under the Council's adopted Code of Conduct.

**LOSPCM25/26 - 04 Public Session**

As per Standing Orders 3(f), (g) & (h), this session shall not exceed 15 minutes unless directed by the Chair.

An individual member of the public shall not speak for more than 3 minutes unless directed by the Chair. The Chair may direct that a written or oral response be given.

**LOSPCM25/26 - 05 Six-Month Budget Review**

Including comparison of Budget Versus Actuals.

**LOSPCM25/26 - 06 Preliminary Considerations for Setting the 2026–2027 Budget**

**LOSPCM25/26 - 07 Council Documents to be Reviewed This Financial Year:**

- a) Continuity Plan
- b) Delegated Powers
- c) Financial Regulations
- d) Insurance
- e) Official Letters to Contractors
- f) Payment List – Regular Direct Debits
- g) Policy Documents
- h) Register of Assets (Civilly)
- i) Retention Policy
- j) Standing Orders
- k) Terms of Reference

**LOSPCM25/26 - 08 Recommendations to Full Council**

**LOSPCM25/26 - 09 Report on Training**

**LOSPCM25/26 - 10 Observations and Queries from Members**

**LOSPCM25/26 - 11 Correspondence**

**LOSPCM25/26 - 12 Dates of Next Finance Meetings**

**LOSPCM25/26 - 13 Closure of Meeting**