



Leysdown Parish Council Meeting

To: All Parish Councillors, in accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend the next meeting of Leysdown Parish Council Meeting on Tuesday 28th October 2025 at 19.00

The meeting will be at:

Leysdown Village Hall, Wing Road, Leysdown-On-Sea, Kent, ME12 4EA

Sarah Poole Proper Officer to Leysdown Parish Council FSLCC 22.10.2025

AGENDA – PARISH COUNCIL MEETING - In accordance with Standing Orders

Meetings are recorded as per Standing Orders

At the start of the meeting the Chairman will confirm if all or part of the meeting is being audio recorded. The whole of the meeting will be recorded, except where there are confidential or exempt items.

LOSPCM25/26 - 82 Welcome and Apologies for Absence

LOSPCM25/26 - 83 Public Session

as per our Standing Orders 3 f, g & h and shall not exceed 30 minutes unless directed by the chairman of the meeting. An individual member of the public shall not speak for more than 3 minutes unless directed by the chairman of the meeting. The chairman of the meeting may direct that a written or oral response be given

LOSPCM25/26 - 84 To receive any report from Borough Councillor

Cllr. Lee-Anne Moore and Cllr. Tara Noe

LOSPCM25/26 - 85 To receive any report from County Councillor

Cllr. Maxwell Harrison and Cllr. Isobella Kemp.

LOSPCM25/26 - 86 To receive any report from Kent Police and Community Warden

PC Neil Kinrade and CW Claire Jones

LOSPCM25/26 - 87 For Members to make or receive declarations of Disclosable Pecuniary or Non-Pecuniary Interests regarding any items on the agenda under the Council's adopted Code of Conduct

LOSPCM25/26 - 88 Presentation from Sheppey Matters – Legacy Project

LOSPCM25/26 - 89 Approval and Adoption of Minutes

from the previous meetings Minutes of the Full Council Meeting on 30th September 2025.

Mrs Sarah Poole – Proper Officer

Wing Road, Leysdown-On-Sea, Kent, ME12 4EA. rfo@leysdownparishcouncil.gov.uk | 01795 511277

LOSPCM25/26 - 90 Matters arising from the previous minutes not covered by other agenda items.

- a. Winter Newsletter
- b. Update on Doctors surgery closure
- c. Co-option vacancy
- d. Lanyards

LOSPCM25/26 - 91 Community Engagement - Working Groups

- a) Remembrance Wreath: who's laying and timing
- b) Christmas Lights Switch On: Mayor invite
- c) Reminder of dates Litter Picking Dates – Cllr. Switters

LOSPCM25/26 – 92 Interim Committee Reports

- a. Footpaths, Properties and Greens Committee**
- b. Planning and Transportation Committee**

Planning Application – viewable on: Swale:

<http://pa.midkent.gov.uk/onlineapplications;>

- b. HIP progress
- c. Staffing Committee**
 - a. Set meetings for Staffing Committee and policy review to bring to full council.
- d. Finance Committee**
 - a. Set meetings for Finance Committee due to 21st October being inquorate

LOSPCM25/26 - 93 Update from Outside Bodies

- a. Local KALC – Rural Parishes: 20th October @ 19.00 Bobbing Village Hall Cllr Switters & Cllr Bidgood
- a. Greenway Light Railway October: Cllr Partis
- b. Sheppey Island Forum 21st October: Cllr Moore
- c. Joint Transportation Board (JTB): October: Cllr Sandle
- d. Sheppey Area Committee: 18th September Cllr Switters and Cllr Sandle
- e. Swale Liaison Forum: 2nd December 2025

LOSPCM25/26 - 94 Appeals

LOSPCM25/26 - 95 General matters raised by Parish Councillor's Reports for discussion.

LOSPCM25/26 - 96 Financial Statement and Authorisation of Payments

The Clerk will make payments under the delegated powers of the Clerk/RFO and to seek approval of any additional payments as necessary

- a. Internal Audit: Interim visit 20th October; full visit 1st April
- b. Assertion 10 Presentation

LOSPCM25/26 - 97 Consultations

- a) KALC request all councils to fill in consultations

LOSPCM25/26 - 98 Correspondence

- a. KALC Newsletter October

LOSPCM25/26 - 99 Training

- a. Clerk to update on who has done the basic training
- b. Update of the Clerk's ILCA

LOSPCM25/26 - 100 General matters raised by Councillors for discussion.

LOSPCM25/26 - 101 Recommendations to next Full Council

LOSPCM25/26 - 102 Dates of Next Meeting

29th October: Clerk/RFO SLCC Conference

31st October: Digital Divide KCC Online

4th November: Footpaths, Properties and Greens Meeting 19.00 *The Clerk will be in attendance*

4th November: LGR Swale House 19.00

13th November: KALC Clerk/RFO Conference

13th November: Planning and Transportation 19.00 *The Clerk will be in attendance*

25th November: Full Council 19.00

5th December: Clerk/RFO SLCC Conference

8th December: JTB 17.30 Online

16th December: Footpaths, Properties and Greens Meeting 19.00 *The RFO will be in attendance*

LOSPCM25/26 - 103 Closure of Meeting