



**Minutes: Ordinary Meeting of Leysdown Parish Council**  
**Tuesday 26<sup>th</sup> August 2025 at Leysdown Village Hall at 7pm**

**Present:** Cllr. Switters, Cllr. Sandle, Cllr. Bidgood, Cllr. Moore, Cllr. Noe, Cllr. Partis, Mrs S Poole – RFO.

**Members of the Public:** 1 parishioner

**LOSPCM25/26-46 Apologies:**

Mrs O'Neill - Clerk, sent apologies.

The RFO noted that Cllr. Brennan has not been in attendance for six months. Therefore, Swale Borough Council will be contacted.

**LOSPCM25/26-47 Public Session (30 minutes)**

A parishioner noted that a concrete post behind the Leysdown entrance sign has been knocked over and has not been recovered. It looks to be an old signpost. This can be reported to KCC Highways.

**LOSPCM25/26-48 To receive any report from Borough Councillor:**

Cllr. Moore updated that at Swale Borough Council's Full Council, the motion in support of resolving the lack of secondary school places by calling upon KCC and the Secretary of State for Housing & Education to ensure that it was raised with KCC was agreed. The issues surrounding the lack of secondary school places for current Year 7 children still largely remain, however. Cllr. Moore noted that KCC have no plans for any new education facilities to be built in Swale until at least 2030.

**LOSPCM25/26-49 To receive any report from County Councillor:**

No report received.

**LOSPCM25/26-50 To receive any report from Community Warden Claire Jones and PC Neil Kinrade**

Cllr. Switters read through PC Kinrade's report and noted that as much information as possible needs to be reported to the Police. PC Kinrade will continue the drop-in surgeries over the coming months, with dates to be confirmed.

**See Appendix 1.**

**LOSPCM25/26-51 For Members to make or receive declarations of Disclosable Pecuniary or Non-Pecuniary Interests**

None declared.

**LOSPCM25/26-52 Approval and Adoption of Minutes**

The minutes from the Full Council Meeting 29<sup>th</sup> July 2025 were circulated to Councillors, prior to the meeting.

Cllr. Sandle noted that she had mentioned that she did not want to do the 'Nuts & Bolts Training' only.

**LOSPCM25/26-53 Matters arising from the previous minutes and not covered by other agenda items:**

**24/25 – 228/c Draft newsletter – costs**

A quote had been provided to Full Council, from Swale Borough Council, to print the newsletters. The quote is for 700 newsletters at a cost of £79.50.

Cllr. Switters proposed that the newsletters be printed by Swale Borough Council. Cllr. Moore seconded. All agreed. **Resolved. Accepted.**

Cllr. Moore re-proposed that 1000 newsletters be printed. Cllr. Sandle seconded. All agreed. **Resolved. Accepted.**

Three quotes have also been provided for the distribution of the newsletters. The quotes were discussed, and the Council agreed that the Councillors would distribute them, as they are more familiar with the area. Specific roads/areas will be allocated so that the newsletters can be distributed equally. Cllr. Moore and Cllr. Noe confirmed that owing to personal and work commitments, they would not be able to commit to distributing many newsletters. Cllr. Sandle, Cllr. Switters, Cllr. Bidgood and Cllr. Partis agreed to distribute around the Parish. The RFO will provide Councillors with details of households on the electoral roll.

**25/26 – 33i Defibs update on battery/pads recall on defibrillators**

The Clerk provided a written update to the Council. There is an international recall in place for the pad/battery packs for the current defibs, which means they cannot be ordered at the moment. This situation has been ongoing for several months and there is no timescale for resolution. Cllr. Switters noted that it is a risk to the public to not have working defibs in the Parish.

Cllr. Switters proposed that quotes are sought for new defibs. Cllr. Sandle seconded. All agreed. **Resolved; accepted.**

Cllr. Moore proposed that funding is sought for a new defib from the British Heart Foundation. Cllr. Switters seconded. All agreed. **Resolved; accepted.**

**25/26 – 33ii**

**Surveys/QR Code on 16<sup>th</sup> August 2025 at the Spinney**

Cllr. Switters provided an update; Cllr. Sandle, Cllr. Noe, Cllr. Partis, Cllr. Bidgood and Cllr. Switters went along on 16<sup>th</sup> August 2025 and spoke with members of the public about the public toilets consultation.

The RFO is to print smaller QR codes to hand out to members of the public. Cllr. Noe and Cllr. Switters are to attend The Spinney again this coming weekend. QR codes will also be handed out to the shops.

**25/26 – 34b**

**Christmas Lights Quotation on motifs, load testing costs, electricity unmetered costs**

The Clerk provided the Parish Council with a summary of the quotation from Gala Lights. Cllr. Bidgood noted that Bayview Garden Centre wish to donate a Christmas tree to the Parish Council.

The Parish Council discussed the quotation. The RFO confirmed that the column motifs are fully refurbished, and Gala Lights will remove and store any lights that are hired. The lights would be installed at the end of November and removed at the beginning of January. UK Power Networks provide an unmetered electrical supply.

Cllr. Moore proposed that 25 column motifs are hired for five years, 25 column wraps are hired for five years, the roof canopy lighting option of the bandstand is hired for five years, as well as lights for the tree on the bandstand for five years, all starting in 2025. This is at a cost of £15,110+VAT per year, over five years. Cllr. Switters seconded. Cllr. Partis, Cllr. Noe and Cllr. Bidgood voted in favour. Cllr. Sandle voted in favour but did note that there will be Borough and County elections before the end of the five-year hire period and asked that this be taken into consideration when making the decision. **Resolved; accepted.**

Cllr. Moore clarified where the lights would start along Leysdown Road. Cllr. Partis noted that most of the electorate live in Bay View and so it is important that the lights would start within Bay View. Cllr. Sandle noted that there are also many chalets on the caravan parks who are in situ until January too.

**25/26 – 34c**

**Christmas Lunch Survey Monkey/QR Codes**

This will be deferred to the September Full Council Meeting.

**25/26 – 38b**

**Public Toilet Consultation QR Codes**

This has been discussed under agenda item 25/16 33ii.

**25/26 – 41a**

**Lanyards Update**

The RFO requested photographs from all Councillors.

**25/26 – 41b**

**Doctor's Surgery Closure: Update from Meeting**

Cllr. Noe, Cllr. Moore, Cllr. Sandle and Cllr. Bidgood attended the meeting with the surgery. Cllr. Noe provided an update: the Doctor's surgery requires use of another building in Leysdown to provide more GP services to the area. Cllr. Noe is organising a meeting with Councillors from Leysdown, Eastchurch and Warden Bay to discuss this further. The Family Hub building was suggested as to whether some of the rooms could potentially be used by the Doctor's surgery.

**LOSPCM25/26-54**

**General matters raised by Parish Councillor's Reports for Discussion**

Cllr. Sandle queried whether the Financial Regulations have been completed by the RFO. These Regulations will go to the Finance Committee for approval once completed.

Cllr. Switters noted that Chalkwell Bus Services have sent an email to the Clerk to say that they have reduced the 360 bus service down to school hours only. Cllr. Sandle called Chalkwell and they said that the normal 360 route is being taken over by Travel Masters, but that this has not been publicised yet. Cllr. Sandle spoke to Travel Masters who then said that the schedule will be sent out this week. It will be managed for three months under the existing timetable.

**LOSPCM25/26-55**

**Financial Statement and Authorisation of Payments**

**a. Payments made under delegated powers of an RFO**

The Clerk will make payments under delegated powers and seek approval for any additional payments as necessary.

The RFO noted that the new Unity Bank account has been set up. Cllr. Noe, Cllr. Switters and Cllr. Moore have been added to the online banking system. The RFO is awaiting the last bank statement before payments can be set up.

**LOSPCM25/26-56 Correspondence**

None to note.

**LOSPCM25/26-57 Recommendations to next Full Council**

The RFO will provide a presentation/overview regarding Assertion 10.

Defib training.

**LOSPCM25/26-58 Dates of Next Meeting**

11th September - Planning and Transportation 19.00

23rd September - Footpaths, Properties and Greens Meeting 19.00

30th September - Full Council 19.00

**LOSPCM25/26-59 Closure of Meeting**

The meeting closed at 8.24pm.

**Appendix 1: Report from PC Kinrade.**

***Signed: Paper copy signed by Cllr Switters on 30<sup>th</sup> September 2025.***