



Leysdown Annual Parish Council Meeting

To: All Parish Councillors, in accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend the next meeting of Leysdown Parish Council Meeting on **Thursday 14th May 2026 at 19.00.**

The meeting will be at: Leysdown Village Hall, Wing Road, Leysdown-On-Sea, Kent, ME12 4EA

Sarah Poole Proper Officer to Leysdown Parish Council FSLCC 08.05.2026

AGENDA – ANNUAL PARISH COUNCIL MEETING

In accordance with Standing Orders

Meetings are recorded as per Standing Orders

At the start of the meeting the Chairman will confirm if all or part of the meeting is being audio recorded. The whole meeting will be recorded, except where there are confidential or exempt items.

LPCM26/27 – 1 Election's

- a. Election of Chairman 2026/27 and Declaration of Acceptance
- b. Election of Vice-Chairman for 2026/27 Declaration of Acceptance

LPCM26/27 – 2 Apologies for Absence

LPCM26/27 – 3 Declarations of Interest

For Members to make or receive declarations of Disclosable Pecuniary or Non-Pecuniary Interests regarding items on the agenda under the Council's adopted Code of Conduct.

LPCM26/27 – 4 Signing of Annual Parish Council Meeting.

- a) Agree the last Annual Parish Council meeting, held on 27th May 2025. (All matters arising have been referred to subsequent meetings).

Mrs Sarah Poole – Proper Officer and RFO

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LPCM26/27 – 5

Elections of Committees

- a) Appointment of Members to the Finance Committee (3/4 Members)
- b) Appointment of Members to the Staffing Committee (3/4 Members)
- c) Appointment of Members to Highways, Transportation and Planning Committee (5 Members)
- d) Appointment of Members to Footpaths, Prosperities & Greens Committee (4 Members)

LPCM26/27 – 6

Working Groups:

- a) Appointment of Members to Highways Improvement Plan (HIP) working Group
- b) Litter Picking Wombles
- c) Christmas Lights
- d) Community Projects (Cake & Craft)

LPCM26/27 – 7

Review of delegates to represent on Outside Bodies:

- a) Local KALC – Rural Parishes
- b) Joint Transport Board
- c) Swale Councillors and Residents Forum Meeting
- d) Greenway Light Railway Project
- e) Sheppey Island Forum

LPCM26/27 – 8

Internal Administrative Appointments

- a) Internal Financial Controls

LPCM26/27 – 9

Acceptance of Standing Orders and Financial Regulations

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- LPCM26/27 – 10 Acceptance of Council Policies and Procedures.**
- LPCM26/27 – 11 Acceptance of the Councillors Code of Conduct**
- LPCM26/27 – 12 Councillors members Basic Allowance for 2026-2027 for elected members ONLY.**
- LPCM26/27 – 13 Review of the Risk Register**
- LPCM26/27 – 14 To agree the schedule of the Ordinary Meetings**
(date, time and place) of Full Council for 2026/27 up to and including the Annual Meeting.
- LPCM26/27 – 15 Review of work with external bodies and arrangements for reporting back**
- LPCM26/27 – 16 Review of the Council's and/or staff subscriptions to other bodies**
- LPCM26/27 – 17 Review of inventory of land and all other assets on Civic+ly**
- LPCM26/27 – 18 Confirmation of arrangements for insurance cover 2026-2027**
- LPCM26/27 – 19 Review of the Council's expenditure incurred under s.137 of the LGA 1972**
- LPCM26/27 – 20 Closure of Meeting.**

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