



Minutes: Ordinary Meeting of Leysdown Parish Council
Tuesday 28th April 2026 at Leysdown Village Hall at 7pm

Present: Cllr. Switters, Cllr. Bidgood, Cllr. Lammin, Mrs E O'Neill – Clerk, Mrs S Poole – RFO.

Members of the Public: 1 parishioner

LOSPCM25/26-190 Apologies:

Cllr. Noe, Cllr. Moore, Cllr. Sandle, PC Kinrade and Claire Jones sent their apologies

LOSPCM25/26-191 Public Session (30 minutes)

Nothing was raised for discussion.

LOSPCM25/26-192 To receive any report from Borough Councillor:

No reports noted.

LOSPCM25/26-193 To receive any report from County Councillor:

No reports noted.

LOSPCM25/26-194 To receive any report from Community Warden Claire Jones and PC Neil Kinrade

Cllr. Switters read through the report from PC Kinrade, which can be viewed at **Appendix 1**.

Cllr. Switters noted that Claire Jones could not attend the meeting.

LOSPCM25/26-195 For Members to make or receive declarations of Disclosable Pecuniary or Non-Pecuniary Interests

None to note.

LOSPCM25/26-196 Approval and Adoption of Minutes

The minutes from the Full Council Meeting of 31st March 2026 were circulated to Councillors, prior to the meeting.

Cllr. Bidgood proposed that the minutes were adopted as a true record of the meeting. Cllr. Lammin seconded. All agreed.

Resolved; accepted.



LOSPCM25/26-197 Matters arising from the previous minutes and not covered by other agenda items

None to note.

LOSPCM25/26-198 Welcome to and introduction from Bruce Horton, Sheppey Town Crier

Apologies were received from Bruce Horton, who will be attending the Leysdown Assembly meeting on Thursday instead.

LOSPCM25/26-199 Financial Statement and Authorisation of Payments

a The Clerk will make payments under the delegated powers of the Clerk/RFO and to seek approval of any additional payments as necessary.

The RFO noted that payments to Astral Ltd, EcoWash, KALC and Lionel Robbins will be made. The RFO also noted that HMRC had erroneously paid the Parish Council its VAT payment twice; the payment in error will be returned to HMRC (£8146). The current balance of the bank account is £112,601.

LOSPCM25/26-200 AGAR

a Update from Internal Auditor

The Parish Council reviewed and noted the report from the Internal Auditor. Cllr. Bidgood proposed that the minor scope for improvements be noted and agreed. Cllr. Switters seconded. All agreed. **Resolved; accepted.**

b Sign off Annual Governance Statement 2025/26

The Parish Council reviewed and noted the Annual Governance Statement 2025/26. Cllr. Switters proposed that the statement was agreed and can be signed. Cllr. Bidgood seconded. All agreed. **Resolved; accepted.**

c Sign off Accounting Statement 2025/26

The Parish Council reviewed and noted the Accounting Statement. Cllr. Switters proposed that the statement was agreed and can be signed. Cllr. Bidgood seconded. All agreed. **Resolved; accepted.**

LOSPCM25/26-201 Community Engagement – Working Groups

a Update from the joint meeting with Eastchurch, Leysdown and Warden Councils held on 26th April 2026



Cllr. Switters noted that it was a productive meeting and that the resilience plans for the east of the island were discussed. Swale Borough Council's current Resilience Plan is to be reviewed. The next meeting is on 5th July between 10.30am and 12.30pm.

b **Update from the Cake & Craft Night on 23rd April 2026**

Cllr. Switters and the Clerk provided an update about the event and noted that it was a success with six residents attending. The feedback has been positive, and the next Cake & Craft Night will be held on 7th May 2026.

c **Spring 2026 newsletter draft for review**

The newsletter will be sent for print next week and will then be ready for distribution.

d **Leysdown in Bloom 2026**

Cllr. Switters proposed that Leysdown in Bloom 2026 be launched. Cllr. Bidgood seconded. All agreed. **Resolved; accepted.** Nominations/entries are to be sought by 15th June 2026. Judging to go ahead at the end of June/early July. Presentation evening to follow in the summer.

e **Plan to develop a Leysdown Foodbank or Community Cupboard**

The Council discussed the suggestion. It will be brought to the next Full Council meeting for further discussion.

LOSPCM25/26-202 **Interim Committee Reports**

a **Footpaths, Properties and Greens Committee**
recommendations from the 17th March 2026

i. Works to wooden entry signs into Leysdown and Bay View.

Cllr. Switters and Cllr. Lammin will complete this work in May.

b **Planning & Transportation Committee**

c **Staffing Committee**

d **Finance Committee**



LOSPCM25/26-203 Update from Outside Bodies

a. Local KALC Meeting: date of next meeting to be confirmed

b. Greenway Light Railway Meeting, 24th April 2026 at 7pm

Cllr. Switters attended the AGM meeting. Cllr. Switters proposed that a donation of £2000 is made to the Greenway Light Railway to support the works at the east of the island. Cllr. Lammin seconded. All agreed. **Resolved; accepted.**

c. Joint Transportation Board (JTB) – 9th March 2026

The next meeting was noted as going ahead on 29th June 2026.

d. Sheppey Area Committee – date of next meeting to be confirmed

It has been renamed as the ‘Councillors and Residents Forum’. Date of next meeting to be confirmed.

e. Swale Liaison Forum – date of next meeting to be confirmed

f. Sheppey Island Forum – 19th May 2026.

LOSPCM25/26-204 Appeals

Nothing to note.

LOSPCM25/26-205 General matters raised by Parish Councillors Reports for discussion

Nothing to note.

LOSPCM25/26-206 Consultations

a. Swale Borough Council: Houses in Multiple Occupation Consultation

Noted.

b. Community Governance – Stage 2

Noted.

LOSPCM25/26-207 Correspondence

a. KALC Newsletter March 2026

Noted.



b. Sheppey Beach Users Forum: 5th May 2026

Cllr. Switters will be attending.

LOSPCM25/26-208 Training

a. Clerk to update on who has done the basic training

b. Update of the Clerk's ILCA

The Clerk has completed the iLCA qualification.

LOSPCM25/26-209 General matters raised by Councillors for discussion

Nothing to note.

LOSPCM25/26-210 Recommendations to next Full Council

- Plans to develop a Leysdown Community Cupboard

LOSPCM25/26-211 Dates of Next Meeting

- 26th May 2026 at 7pm.

LOSPCM25/26-212 Closure of Meeting

The meeting closed at 8.14pm.

Appendix 1: Report from PC Kinrade.

Appendix 2: Payments to be made.