



Minutes: Ordinary Meeting of Leysdown Parish Council
Tuesday 31st March 2026 at Leysdown Village Hall at 7pm

Present: Cllr. Switters, Cllr. Bidgood, Cllr. Lammin, Cllr. Partis, Mrs E O'Neill – Clerk, Mrs S Poole – RFO.

Members of the Public: 3 parishioners & PC

LOSPCM25/26-169 Apologies:

Cllr. Noe, Cllr. Moore, Cllr. Sandle, PC Kinrade and Claire Jones sent their apologies

LOSPCM25/26-170 Public Session (30 minutes)

Nothing was raised for discussion.

LOSPCM25/26-171 To receive any report from Borough Councillor:

No reports noted.

LOSPCM25/26-172 To receive any report from County Councillor:

No reports noted.

LOSPCM25/26-173 To receive any report from Community Warden Claire Jones and PC Neil Kinrade

Cllr. Switters read through the report from PC Kinrade, which can be viewed at **Appendix 1**. A PC attended on behalf of PC Kinrade. The issue of offences involving catapults was discussed and the public were reminded to report any sightings of people with catapults to Kent Police.

Cllr. Switters noted that Claire Jones could not attend the meeting but has sent a written report, which was read out. **See Appendix 2.**

LOSPCM25/26-174 For Members to make or receive declarations of Disclosable Pecuniary or Non-Pecuniary Interests

None to note.

LOSPCM25/26-175 Approval and Adoption of Minutes

The minutes from the Full Council Meeting of 24th February 2026 were circulated to Councillors, prior to the meeting.



Cllr. Bidgood proposed that the minutes were adopted as a true record of the meeting. Cllr. Lammin seconded. All agreed.
Resolved; accepted.

LOSPCM25/26-176 Matters arising from the previous minutes and not covered by other agenda items

None to note.

LOSPCM25/26-177 Community Engagement – Working Groups

a Update from the Swale Borough Council Pride in Place drop in-events

The Clerk and Cllr. Lammin provided an update about the event and noted that it was well attended, but that Swale Borough Council did not have answers to many of the questions that residents raised.

b Update from the Cake & Craft Night on 26th March 2026

Cllr. Switters and the Clerk provided an update about the event and noted that it was a success with four residents attending. The feedback has been positive, and the next Cake & Craft Nights were agreed to be held on 9th April, 23rd April and 7th May.

c Spring 2026 newsletter draft for review

The newsletter was reviewed and comments for amendments were provided.

d To agree the meeting dates of the Annual Parish Meeting and the Annual Parish Council Meeting for 2026

The Council noted that the Annual Parish Meeting will be held on Thursday 30th April 2026 at 7pm at Leysdown Village Hall and that the Annual Parish Council Meeting will be held on Thursday 14th May 2026 at 7pm at Leysdown Village Hall. The Clerk will email all Councillors to confirm these dates.

e Request to use the bandstand from Fiato Band: 3rd August 2026

The Council discussed the request to use the bandstand and noted that Fiato Band had asked whether the Rose & Crown pub could be asked to turn the outside music down whilst they are playing. The Kent Police PC agreed to ascertain whether the licencing conditions fell under their remit before anything is actioned.



f Request to use the bandstand from the Salvation Army on 21st June 2026. To discuss wider community event on the same day.

The Clerk noted that the Salvation Army had been in touch to change the date to 28th June 2026.

LOSPCM25/26-178 Interim Committee Reports

a Footpaths, Properties and Greens Committee recommendations from the 17th March 2026

i. Works to wooden entry signs into Leysdown and Bay View.

Cllr. Switters and Cllr. Lammin will complete this work.

ii. Receive quotes for the re-erection of the flagpole and re-siting of the noticeboard on the Spinney

Flagpole: a quote of £450+VAT was provided by Astral Ltd. The Council noted that a ground sleeve may also be required. The Clerk is to query this with Astral Ltd. The Clerk will liaise with Astral Ltd to confirm the works under the appropriate delegate powers.

Noticeboard: the Clerk is to enquire about a quote for composite posts, instead of wooden ones.

b Planning & Transportation Committee

c Staffing Committee

d Finance Committee

LOSPCM25/26-179 Update from Outside Bodies

a. Local KALC Meeting: date of next meeting to be confirmed

b. Greenway Light Railway Meeting, 24th April 2026 at 7pm

c. Joint Transportation Board (JTB) – 9th March 2026

d. Sheppey Area Committee – date of next meeting to be confirmed

e. Swale Liaison Forum – date of next meeting to be confirmed



f. Sheppey Island Forum – 31st March 2026

LOSPCM25/26-180 Appeals

Nothing to note.

LOSPCM25/26-181 General matters raised by Parish Councillors Reports for discussion

Nothing to note.

LOSPCM25/26-182 Financial Statement and Authorisation of Payments

- a. The Clerk will make payments under the delegated powers of the Clerk/RFO and to seek approval of any additional payments as necessary. See Appendix 3.**

Cllr. Switters proposed that the payments be approved. Cllr. Bidgood seconded. All agreed. **Resolved; Accepted.**

The bank account as of today, before the above payments have been made, is £52,941.66p.

The Internal Auditor will be reviewing the documentation in early April 2026. Cllr. Switters noted that the Parish Council is in a healthy position, both financially and compliant with legal requirements. Should any public wish to inspect the records, they are able to. The RFO will publish the details.

LOSPCM25/26-183 Consultations

- a. Swale Borough Council: Community Governance Review, second consultation**

Noted.

LOSPCM25/26-184 Correspondence

- a. KALC Newsletter March 2026**

Noted.

- b. Request for Councillor Support: Sheppey Pulse Network Leysdown and Minster Foodbanks**

The Clerk received further information from Sheppey Pulse Network. The Council discussed the initiative. Cllr. Switters proposed that the initiative is not able to be funded by the Parish



Council at this stage. Cllr. Lammin seconded. All agreed. **Resolved; accepted.**

c. Planning application ref: 22/503654/EIOUT – Land to the west of Bobbing. Update from Cllr. Bidgood who attended the Swale Borough Council Planning Committee.

Cllr. Bidgood updated the Council about the Committee meeting. Cllr. Bidgood spoke at the meeting about the impact that the planning application would have on Leysdown Parish.

LOSPCM25/26-185 Training

a. Clerk to update on who has done the basic training

The Clerk will forward the details of the Nuts & Bolts Training onto Cllr. Lammin.

b. Update of the Clerk's ILCA

The Clerk continues to work on the iLCA qualification.

LOSPCM25/26-186 Recommendations to next Full Council

- AGAR

LOSPCM25/26-187 Dates of Next Meeting

- 28th April 2026 at 7pm.

LOSPCM25/26-188 Closure of Meeting

The meeting closed at 8.38pm.

Appendix 1: Report from PC Kinrade.

Appendix 2: Report from Claire Jones.

Appendix 3: Payments to be made.